



Application for the Zoning Board of Appeals

1. Name of Applicant: _____
2. Site Address: _____
3. Reason for Appeal:
 - a. A Decision of the Zoning Administrator which the appellant believes to be contrary to the meaning of the Zoning Ordinance
 - b. A request to vary:
 - () a yard requirement
 - () a lot width requirement
 - () a lot area requirement
 - () other requirements (list section of the Ordinance _____)
 - c. A request for relief from requirements contained in the City of Georgetown Subdivision requirements.
 - d. A request for relief from the requirements contained in the Georgetown Flood Prevention Ordinance.
4. Describe those things which you feel justify the action requested. The burden of proof lies with the appellant to show that he or she qualifies for a variance. There are four (4) factors which must be addressed for request 3-b and 3-c. You may attach additional sheets if the space provided is not adequate.

5. List the name and address of all surrounding property owners:

6. List the property tax map number (TMS) for the property in question

7. This application must be accompanied by the following items:

- a site plan drawn to scale illustrating all property lines, existing structures, proposed structures and any other relevant site information.
- **The filing fees are as follows:**
 - Appeal of the Zoning Administrators interpretation/decisions \$300.00
 - Variance Request \$150.00
 - All other appeals made to the Zoning Board of Appeals \$150.00

I hereby depose and say that all of the statements contained herein are true and that I possess the authority to act in this matter.

Signature of Appellant or authorized Agent

Mailing Address

Telephone Number

Date

OFFICE USE ONLY

Date Fee Paid: _____

Date Notice Was Advertised in Newspaper: _____

Summary of Action By the Board: _____

BOARD USE ONLY VARIANCE REQUEST WORKSHEET

Four findings to be made in order to allow a variance:

- There are extraordinary and exceptional conditions pertaining to the particular piece of property because of its size, shape or topography.

	YES	NO
Size		
Shape		
Topography		

What are the extraordinary and exceptional conditions: _____

- The extraordinary and exceptional conditions (if found in #1 above) must be particular to the particular piece of property involved.

_____ Yes _____ No

- Application of the Ordinance on this particular piece of property would create an unnecessary hardship.

TYPE OF HARDSHIP
More Profitable Use _____ (Not Sufficient)
Self-imposed _____ (Not Sufficient)
Hardship justifying a variance: _____ _____

- Relief, if granted must not cause substantial detriment to the Public good or impair the purpose and intent of the Zoning Ordinance or the Comprehensive Plan.

	YES	NO
Substantial detriment to public good		
Impair purpose of the Zoning Ordinance		
Impair purpose of the Comprehensive Plan		